

## GENERAL INFORMATION

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Lead Area:	Rugby Operations
Lead Procedure Title:	Results Procedure
Procedure Reference No:	SA18
Author:	Codey Atkinson
Date last modified:	20 October 2016

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## SCOPE OF RESPONSIBILITY

- This procedure is to be followed by all clubs following each round of the season in which a junior, senior or women's rugby match has been played to ensure results are available on Facebook, SA Rugby website and the news paper.

## STEP BY STEP PROCEDURES

- **Senior, Women's and Juniors Match Results Procedure**

Step	Description of action	Responsible
1	A representative from the home club (Preferably secretary) in which one or more home game/s has been played must collate the result/s of both the home and away teams.	Club Representative/s
2	The match scores of Senior and Women's Rugby must be submitted via text to <b>0423 367 109</b> by 6pm on the day of scheduled match to allow SA Rugby to make results available to the various forms of media. <b>- Failure to submit a score on VIA TEXT may result in your scheduled match results <u>not</u> being present on media.</b>	Club Representative/s
3	Follow team sheet procedure to ensure teams sheets are submitted through rugby link by the due date. See team sheet policy	Club representative