

OPERATIONAL PROCEDURE



GENERAL INFORMATION

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|-------------------------|---|
| Lead Area: | Rugby Operations |
| Lead Procedure Title: | Reporting the Non-Appearance of a Referee |
| Procedure Reference No: | SA20 |
| Authors: | Codey Atkinson |
| Date last modified: | 20 April 2016 |

SCOPE OF RESPONSIBILITY

- This procedure is designed to respond to the situation that for whatever reason, an assigned referee at an SA Rugby club fixture does not present.
- The procedure is aimed of informing all relevant persons of the situation and ensuring that the match can be completed

STEP BY STEP PROCEDURES

- Procedure for dealing with the failure of an assigned referee to present prior to the Game

| Step | Description of action | Responsible |
|------|---|--|
| 2 | In the instance when an assigned referee fails to present prior to a Game, the Club Secretary must contact Codey Atkinson, on 0423 367 109 | Club Secretary |
| 4 | Two possible outcomes: a. Stand in referee appointed and any changes to the match time communicated based on travel time, etc. b. No referee available leads to home Club Secretary/Team Managers identifying one or more suitable replacements with a minimum of a current SmartRugby accreditation. | SARURA Secretary / Club Secretary / Team Manager |
| 5 | If there is no suitable replacement available the match must be abandoned and the Rugby Administrator must be informed. A draw will be recorded for this game. | Club Secretary |

OTHER INFORMATION

- All insurance requirements are met as long as the stand in referee is SmartRugby compliant

DOCUMENTS REQUIRED TO IMPLEMENT PROCEDURES

- SA Rugby Competition Rules
- SA Rugby key contacts