



Dear Educator, Business Owner, Crafter, or Tribal Department:

Each year, we at Ute Tribal Enterprises, L.L.C.'s host a festive event which celebrates the end of summer, while easing the transition back to school for area students.

We wish to invite you to take part in our upcoming **Back to School Luau**. The goals of the event are to inform students about educational opportunities and careers that are available to them throughout the Uintah Basin. We will be using radio and social media to heavily advertise this event.

You are invited to have a booth or exhibit space at no charge, where you might provide educational pamphlets and flyers telling about your department, school, business, or organization. Giveaway and items to be raffled are always popular with students. If you would like to contribute but do not want booth space, monetary and/or student/teacher school supplies donations are appreciated.

For your information, the event details are provided below:

Date of the event: Saturday, August 18, 2018

Location: Ute Plaza Supermarket Parking Lot 7750 East Highway 40,
Fort Duchesne, Utah

Suggested booth set up time: 8:00 a.m. until 9:00 a.m.

Vendor Fair hours: 9:00 a.m. until 11:30 a.m.

Estimated number of attendees: 300-500

If you would like to participate, please complete the enclosed Vendor/Exhibitor Application Form and email it to marketing@utetribe.com on or before **August 10th**. Thank you for considering participating in this year's **Back to School Luau**. It is our hope to make the end of summer and re-entry into school a more enjoyable time.

Sincerely,

Latashia Redhouse, Marketing Manager
Ute Tribal Enterprises, LLC
7074 East 900 South Fort Duchesne, UT
Office: (435) 722-7066 | Cell: (801) 656-8931
marketing@utetribe.com
U.T.E. Tax Identification number EIN: 87-0619758

2018 U.T.E. Back to School Luau
Vendor Application Form – please complete all information.

Name(s) _____ Phone _____

E-Mail _____ (print neatly)

Description of
Craft/Business/School _____

Description of Display _____

Number of spaces _____
(Please make every attempt to register prior to **August 10th, 2018**)

Tables, chairs, and table cloths will be provided.

Please state any special needs here. We will do our best to accommodate your needs. However, guarantees cannot be made. Things like electrical outlets will be on a first come, first served basis. _____

Vendors can begin setting up from 8:00 a.m. until 9:00 a.m. in the Ute Plaza Supermarket parking lot. Please park in the south gravel area.

Please send your application to:

Latashia Redhouse
Ute Tribal Enterprises, LLC
marketing@utetribe.com
Telephone: (435) 722-7066

Thank you for helping us to celebrate the ending of summer and transition back to school!

2018 U.T.E. Back to School Luau Donation Form – please complete all information.

If you would like to receive a tax donation letter and acknowledgement of your gift, please include this form along with your donation at the drop-off location.

First Name: _____ Last Name: _____

Organization: _____

Address: _____

City: _____ State: _____ Zip Code _____

Phone: _____ Email: _____

Yes, I would like to help students and teachers in the Uintah Basin public school by supporting the Ute Tribal Enterprises supply drive. I am donating the following items from the collection list (please list the quantity):

<u>Item</u>	<u>Quantity</u>	<u>Item</u>	<u>Quantity</u>
Agenda/Student Planners	_____	Markers - thin tip	_____
Backpacks	_____	Mechanical Pencils	_____
Binder paper (college ruled)	_____	Musical Instruments (used okay)	_____
Binder paper (wide ruled)	_____	Notebooks (college-ruled spiral bound, perforated)	_____
Binders (1" hardcover 3-ring)	_____	Notebooks (wide-ruled spiral bound, perforated)	_____
Crayons (Crayola)	_____	Pencil Leads	_____
Erasers - pink	_____	Pencil Sharpener	_____
Glue - white	_____	Pencils - #2	_____
Glue - sticks	_____	Pencils - colored	_____
Hand Sanitizer (small bottle)	_____	Pens - blue	_____
Highlighter Pens	_____	Pens - red	_____
3 Hole Punch Rulers	_____	Pocket Folders	_____
Index Cards	_____	Post-its	_____
Kleenex Packet	_____	Scissors - adult	_____
Markers - broad tip	_____	Scissors - blunt	_____
		Subject Dividers	_____

Supplies may dropped off at the following location:

Ute Tribal Enterprises, LLC
7074 East 900 South Fort Duchesne, UT

Yes, I would like to support the Ute Tribal Enterprises supply drive with a monetary donation via check to : Ute Tribal Enterprises, 7074 East 900 South Fort Duchesne, UT, 84026. Please indicate **“Back To School Luau.”**

THANK YOU FOR YOUR SUPPORT!