

Global University Systems (GUS) is an international network of higher education institutions, brought together by a shared passion for accessible, industry-relevant qualifications. GUS delivers a wide variety of programmes, including bachelor's degree programmes, master's degree programmes, professional training, English Language training, and corporate & executive education. When someone chooses to study at one of our institutions—whether on campus in Europe, North America or even in their own home – they're joining a network of 75,000 students worldwide. We are based in some of the world's biggest cities, with campuses in London, Birmingham and Manchester, across the Atlantic in Toronto, Chicago and Vancouver; and across the globe in Singapore, Germany and Israel.

In Germany, Global University Systems includes the University of Applied Sciences Europe and the Academy of Design (HTK) as well as GISMA Business School (GISMA) and Berlin School of Business & Innovation (BSBI). Our universities are characterized by their particular practical relevance, internationality, modern teaching content and personal interaction with students. Every day, our employees contribute with innovative ideas to bring us closer to our set goals - quality, service, internationality and growth. Our degree programs are the result of direct contact between our professors and staff and our students as well as the demand of potential employers.

For our location based in **Berlin** we are looking for **one**

## Video Producer (m/f/d)

### About this role:

You will be working closely with our Senior Producer and Production Manager to ensure both product (tutorial) and marketing projects are delivered in a timeline manner. We are looking for someone confident and professional, with the ability to build strong internal relationships.

The Video Producer will be filming and editing projects from brief stage through creative development, though to delivery. He will be responsible for monitoring our live sessions and ensuring integrated elements of tutorial videos come together on time and meet stakeholder expectations for data integrity and product quality.

### Specific responsibilities:

- Excellent working knowledge of Adobe Premiere, an in-depth knowledge of HD based editing hardware
- Experience working with Blackmagic and DSLR cameras required
- Knowledge of video codec and compression techniques
- Demonstrate the ability ingest, convert and prepare files for outsourcing
- Highly organized and creative with excellent communication skills
- Set-up and pull down live studios for video streaming
- Working on post-production independently with little direction
- Daily utilisation of our project management tools (Basecamp and Dapulse)
- Undertake basic logistical research for Senior Producer and Production Manager
- Use strong analytical, organisational and problem solving skills
- Enthusiasm and a desire to develop your skills and experience essential
- Able to take / understand constructive analysis of work
- You'll take pride in the detail and happy working in a small team to deliver multiple marketing campaigns / promotional interviews / promo's and teasers of varying sizes
- Good working Knowledge with Adobe After Effects
- Basic Graphic design skills

### Requirements:

- Educated to degree level in media, film or related course.
- Must be a self-starter, extremely organized.
- Ability to multi-task and simultaneously completing multiple projects
- Applies established creative and production skills to identifying and evaluating alternatives.
- Great client relations management
- Strong personal and written communication skills, strong English and German language skills

**We offer you**

- A permanent employment contract (full-time, 40 h/week)
- Flexible working hours in the trust-based flexitime model
- Play a major role in a dynamic, collaborative and international environment
- Varied tasks in a great team atmosphere
- Numerous site-related campus events from the worlds of art, culture, business and science

**Feel free to contact:**

**Interested?** Then we look forward to receiving your application documents stating your desired income and possible starting date. **Please submit your documents in English, thank you.**

Your application will reach us by the fastest route via email [Karriere@gusgermany.de](mailto:Karriere@gusgermany.de).

**Your contact for questions:**

alexander.brandenburg@gusgermany.de - Human Resources Department – 030 338 539 585