



Registration

1. You'll receive an email from Employee Navigator with a registration link.
2. Select the registration link in the email.
3. Enter your name, Company Identifier, Last 4 of SSN and Birth Date. The company identifier is "VITA-MS" and should be included in the registration email.
4. Select Next

Verify Your Account

First, let's find your company record

First Name

Last Name

Company Identifier
(provided by HR)

PIN
(Last 4 Digits of SSN / ID)

Birth Date
(mm/dd/yyyy)

Next

Login

1. Create a username and password.
2. Confirm password.
3. Enter email address and select register.

The logo for Employee Navigator, featuring a green circular icon with a white crosshair and the text "employee NAVIGATOR".

Complete Account Registration

Welcome Test Employee!

Enter your desired username and password.

Username

Password

Confirm Password

Email Address

Register

4. Select Continue. A confirmation email will be sent (select the Login link within the confirmation email).
5. Log into your new profile.

The logo for Employee Navigator, featuring a green circular icon with a white crosshair and the text "employee NAVIGATOR".

Your account has been successfully created. You can now login using your new account by clicking the Continue button below:

Continue

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