RICOH File Analysis & Migration

Enterprise Workflow Solutions

RICOH
imagine. change.

Accelerate information mobility & get migration-ready

Organizations generate more than 2.5 billion GB* of information every day. Information overload is not a new phenomenon, but unstructured information can not only be a drain on resources, but can also increase risk of data loss or breach. Files that are not classified, or properly named, or correctly attributed can lead to loss of time and money, while impacting productivity. Without an effective strategy for finding, analyzing, classifying, managing, storing and retrieving your company files and data, the rising tide of information can quickly become a real problem. It's not enough just to convert information into digital files that exist "somewhere," like on a shared drive. Poor data storage leaves a lot of knowledge and beneficial information just out of reach. Your information should be useful, targeted and mobile.

Save Time & Money: By automating the process, you can save weeks, months, even years of manual processes to structure and migrate content effectively into an ECM.

Improve Productivity: Our solution runs in the cloud and does not interfere with source content, business units and users' experience.

Provides Data Security & Compliance: All source content remains secure in their native repositories, keeping all corporate and sensitive data protected at all times.

Increases Cost-effectiveness & Flexibility: Our online environment makes it both easy to deploy and cost effective to implement and scales to support an unlimited number of users, locations, platforms and devices.

Why Ricoh File Analysis & Migration?

Experience Matters
Ricoh professionals have deep, field-proven knowledge to draw upon, including matters of information mobility, security, compliance and understanding today's challenges in managing data.
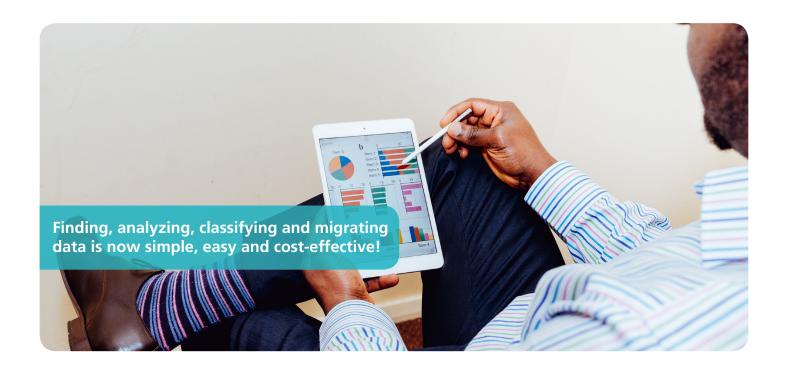
Technology Leader
Our mandate is to empower digital workplaces. We specialize in office imaging equipment, production print solutions, document management systems and IT services.

Customer Centric
"Customer Centricity" is held as one of five Core Values at Ricoh and the recent 74.3 NPS score is reflective of company-wide efforts to live that ideal.

We'll Help Design Your Solution
Don't worry if you're not exactly clear on what you need or where to begin. Whether you are focused on compliance, internal rights management or external threats, we will discover, scope and recommend what is right for you.

Ricoh.ca/FileMigration

Finding, analyzing, classifying and migrating data is now simple, easy and cost-effective!

Ricoh Digital File Analysis and Migration Benefits

Data Discovery & Classification
Find, analyze, classify and action data from multiple sources to identify and eliminate redundant and obsolete information.

Privacy Compliance
Locate and flag documents that contain PII; know what it is and where it is located, to protect it.

Data Migration
Structure and classify content automatically through metadata attribution for regulatory compliance and to migrate content easily.

ECM Compatibility
Our solution is a cloud-based information governance compliant system that supports nearly every ECM system available in the market today.

Data Security
Source content stays safe and secure in its native repository, while only the attributed metadata is saved on the cloud.

More Enterprise Workflow Solutions

Ricoh Advanced Capture & Workflow
Paper documents and processes are slow, complex and expensive. Speed things up while saving time and money with Ricoh's Document Capture & Conversion processes. Whether on-premises or cloud-based, we will help you digitize your paper documents making them accessible, easily transportable and more secure.

Ricoh Digital Rights Management
Enhanced document management can prevent unauthorized use or disclosure of digital files through encryption. Protect valuable information even beyond controlled boundaries of your security infrastructure - using data-centric security strategies.

Ricoh Enterprise Content Management
Not only is your ECM system a central information repository, but it can also be a processing hub for triggering pre-defined workflows. Route documents to ERP, accounting, compliance repos, approval chains and more.

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