

Instant Quotations for raising a PO

1

Choose a vendor and add your items to the cart

Note: the link won't appear until you have items in your cart

2

Set your delivery date & time and location to make sure any surcharges are included in the quotation

3

Click "Download Quotation" option and fill in the details on the form that appears. Click Download Quotation to generate the quotation.

Tip: if you need to add a memo or cost centre, add it into the billing address field so it displays on the quotation.

4

A quotation PDF will be opened in a new window. Click the Download button to save.

5

Submit the quotation to your company to raise a PO. After the PO is approved, return to CaterSpot.

Your order should still be saved in the cart and you can continue to checkout and pay by invoice

If you're using another device or have changed your order since downloading the quotation, you may have to re-add your items to your cart

Your Order with Orange Clove Catering

📅 Wednesday, 28 March at 12:00pm [Change](#)

📍 Marina Boulevard, Marina Bay Financial Centre, Singapore [Change](#)

40 Chinese Vegetarian Buffet A \$552.00
Options: Fried Rice with French Bean, Kai Lan with Mushrooms
Add-ons:
Delivery time shown is set-up time, event will start 1 hour later \$ 0.00

Subtotal \$ 552.00
Delivery Fee \$ 50.00
+Surcharge: CBD \$ 10.00
Total (incl. GST) \$ 654.84

[Continue to Checkout](#)

[Download Quotation](#)

Generate a Quotation for this Order

Generate and download an instant quotation for your current order to provide to your procurement/finance department or to keep for your own planning. Simply add the items to your cart, set your delivery location to ensure any delivery surcharges are calculated, and fill in the below form.

Organizer Details

Name *

Email *

Phone *

Delivery Address *

Billing Details

Company

Billing Address

[Create Quotation](#)

Caterspot 28C Stanley St, Singapore 068737
CaterSpot Singapore Pte Ltd | Website: www.caterspot.sg | Email: support@caterspot.com

QUOTATION

Order No: Date: 22/03/2018

Caterer: Orange Clove Catering
1 Palm Beach Road #05-03/04, Singapore 411934
Singapore, Singapore 411934

Deliver to: Joanne Chan, M&FC Tower 3

Bill to: ACME Corporation
2 Straits View, #25-01

Order Items	Quantity	Price	Amount(SGD)
Chinese Vegetarian Buffet A	40	\$ 14.77	\$ 590.80
		Subtotal	\$ 590.80
		Delivery Fee	\$ 50.00
		Surcharge: CBD	\$ 10.70
		Discount	\$ 0.00
		Total	\$ 654.84