

Jobberman Business Training

- ✓ **Designed For You**
- ✓ **Delivered By Experts**
- ✓ **Quick Certification**

**Develop your team
and grow your business.**

#BuildBetterTeams



Designed For You



Our training program is designed for companies who want to equip their employees with essential business skills. We know that the bedrock of every business is its people and you need to develop them to improve their performance, retain top talent and grow your business.

Delivered By Experts



We offer a range of programs, administered by certified professionals in specified industries. The training will be carried out key locations in Accra with a serene environment. Participants will be provided with the required training materials as well as refreshment.

Quick Certification



Most programs have four courses, which are administered over a four week period, with each course administered over a 2 day period, from 9am - 1pm. At the end of each program, your employees will get a certificate of completion, and have the option to take a test to ascertain their new skill set.

Pricing

GHC 700 - GHC 1600 per course

*(Prices are subject to change based on supplementary factors)

Available Programmes

Management Training	ICT
Sales Workshop	Fundamentals of Business Development
Communications	Business Etiquette
Human Resource Training	Compliance Training & Safety
Financial Management	Defensive Driving
Personal Branding	*Bespoke (Prices may vary per course)

Course Outline For March

1. Management Training

Negotiation, Collaboration
& Consensus Building
2 days GHc1600

Productivity & Time
Management
2 days GHc1200

Team Building & Stress
Management
2 days GHc1200

Project Management
2 days GHc1600

2. Sales Workshop

Sales Fundamentals
1 day GHc700

Product & Services Sales
2 days GHc1200

- Sales Presentation Skills
and Techniques
- Consultative Sales
Approach
- Effective Lead Generation

Strategy

- Perfecting the Art of Sales
Conversation
2 days GHc1200

Customer
Service Skills
2 days GHc1200

Driving to Close &
Objection Handling
2 days GHc1200

Industry Specific Sales
2 days GHc1600

3. Communication

Presentation Skills
Masterclass
1 day GHc700

Saying No to Clients
1 day GHc700

Personal Branding
& Reputation Management
2 days GHc1200

Course Outline For March

Team Communication
for Success

2 days GHc1200

Leadership Communication

2 days GHc1600

4. Defensive Driving Workshop

Defensive Driving Techniques

1 day GHc900

Course Outline For April

1. Financial Management

Financial Management

Basics

1 day GHc900

Strategic Business Planning

2 days GHc1200

Risk Management

1day GHc900

Investment &

Entrepreneurial Skills

2 days GHc1200

Taxation

2 days GHc1200

Excel

1 day GHc900

Course Outline For April

2. Human Resources

Training

Employee Wellbeing

2 days GHc900

Performance Management

2 days GHc1200

Talent Management and
sucession

2 days GHc900

Hiring Management
effectiveness

2 days GHc1200

Interviewing Skills

2 days GHc1200

3. Image Boosting of Staff

The art of Presentation

1 day GHc900

Emotional Intelligence

1 day GHc1200

Creating the perfect
personal & Business pitch

1 day GHc900

The art of Networking

1 day GHc1200

General Business Etiquette

1 day GHc1200

4. Information Technology

Microsoft Active Directory,
Hyper V, Exchange

2 days GHc900

ITIL (Information
Technology Infrastructure
Library)

2 days GHc1200

Vmware

2 days GHc900

Cisco,CCNA, CCNP

2 days GHc1200

Course Outline For April

Red Hat Linux

2 days GHc1200

Course Outline For May

2. Human Resources

Training

Employee Wellbeing

2 days GHc900

Performance Management

2 days GHc1200

Talent Management and
sucession

2 days GHc900

Hiring Management
effectiveness

2 days GHc1200

Interviewing Skills

2 days GHc1200

Course Outline For July

1. Sales Workshop

Product & Services Sales

2 days GHc1200

Sales Fundamentals

1 day GHc700

Sales Presentation Skills
and Techniques

2 days GHc1200

Consultative Sales
Approach

2 days GHc1200

Effective Lead Generation
Strategy

2 days GHc1200

Perfecting the Art of Sales
Conversation

2 days GHc1200

Industry Specific Sales

2 days GHc1600

Customer Service Skills

2 days GHc1200

Driving to Close &
Objection Handling

2 days GHc1200

2. Defensive Driving Workshop

Defensive Driving
Techniques

1 day GHc900

3. Management Training

Negotiation, Collaboration
& Consensus Building

2 days GHc1600

Productivity & Time
Management

2 days GHc1200

Team Building & Stress
Management

2 days GHc1200

Project Management

2 days GHc1600

4. Human Resources Training

Employee Wellbeing

2 days GHc900

Performance Management

2 days GHc1200

Talent Management and
sucession

2 days GHc900

Hiring Management

effectiveness

2 days GHc1200

Interviewing Skills

2 days GHc1200

Course Outline For August

5. Information Technology

Microsoft Active Directory,
Hyper V, Exchange

2 days GHc900

ITIL (Information Technology
Infrastructure Library)

2 days GHc1200

Vmware

2 days GHc900

Cisco,CCNA, CCNP

2 days GHc1200

Cisco,CCNA, CCNP

2 days GHc1200

What You Get



Variety of programs that suits your team's interest.



High-quality courses that match today's trends.



Good value on your HR training budget



Key locations in the city with a serene environment.

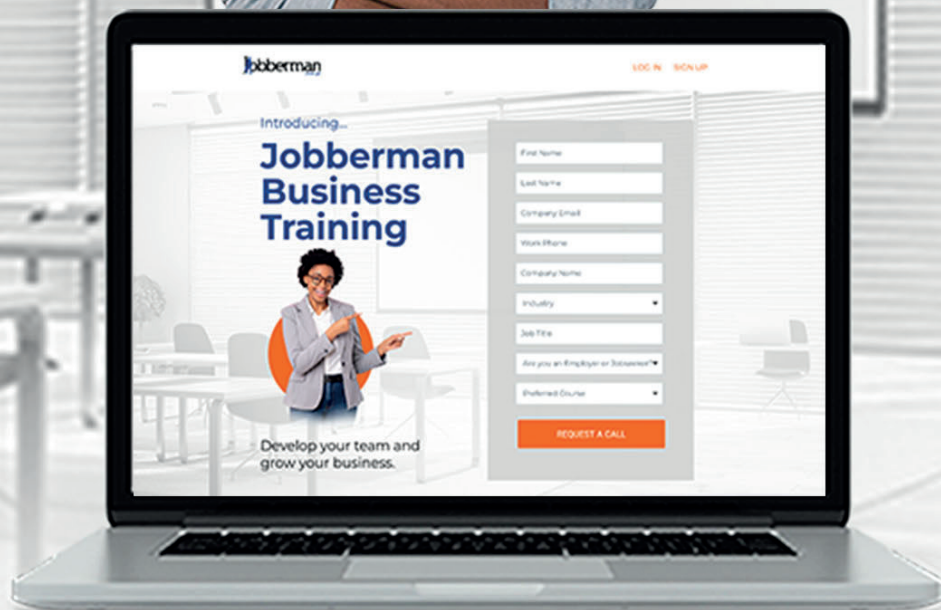


Networking opportunities for employees .



Certification/Testing at the end of the training.

Jobberman Business Training



Call us

0542904650

<https://www.jobberman.com.gh/skillup>